APPENDIX 1

Gantt Chart for Southwark's Pharmaceutical Needs Assessment, 2018 refresh

Key steps	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18
Engagement of stakeholders													
Steering group members identified													
SG formed and terms of reference signed off													
Timeline developed and shared with stakeholders													
PNA paper submitted to SMT and HWB													
Existing data held by PH/council identified													
Template to collect remaining data agreed with LPC and LMC													
Data collection - current services, health needs and local/national priorities													
1st PNA SG meeting - with a freq of 4-6 wks afterwards (April - Sep.17)													
Agreement of comunications plan and consultation process													
Access and identify health needs and local/national priorities													
Patient/public engagement survey & Pharmacies survey													
Map current service provision													
Identify gaps in current service provision against the identified needs and priorities													
Prioritise identified gaps													
Pharmaceutical workshop													
First draft of the PNA													
Finalise draft of the PNA													
Formal consultation													
Analyses of consultation responses / prepare consultation response													
Amend PNA in light of consultation													
Report on consultation to HWB													
Finalise PNA for submission to HWB													
PNA signed off by DPH and HWB													
PNA published													